YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

KONKAN EDUCATION SOCIETY'S DR. C. D. DESHMUKH COMMERCE AND SAU. K. G. TAMHANE ARTS COLLEGE

- Name of the Head of the institution

Dr. Atul Hansraj Salunkhe

- Designation

Principal

- Does the institution function from its own campus?

Yes

- Phone no./Alternate phone no.

02194232448

- Mobile no

9422495813

- Registered e-mail

cdcc2007@gmail.com

- Alternate e-mail

atulsalunke2007@gmail.com

- Address

Pingalsai, Opposite Roha Railway Station

- City/Town

Roha

- State/UT

Maharashtra

- Pin Code

402109

2.Institutional status

- Affiliated /Constituent

Affiliated

- Type of Institution

Co-education

- Location

Rural

- Financial Status   **Grants-in aid**

- Name of the Affiliating University   **University of Mumbai**

- Name of the IQAC Coordinator   **Dr. Samrat Ashok Jadhav**

- Phone No.   **02194232448**

- Alternate phone No.   **9987156996**

- Mobile   **9987156996**

- IQAC e-mail address   **cdcciqac2014@gmail.com**

- Alternate Email address   **cdcc2007@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   https://www.cddcroha.edu.in/naac/AQAR-2020-21.pdf

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://www.cddcroha.edu.in/academiccalendars/Academic-Calendar-2021-22.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C**	**61.30**	**2004**	**03/05/2004**	**03/04/2009**
Cycle 2	**B**	**2.62**	**2012**	**10/03/2012**	**09/03/2017**
Cycle 3	**B+**	**2.71**	**2017**	**09/06/2017**	**08/06/2022**

6.Date of Establishment of IQAC   **01/04/2004**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC

View File

9.No. of IQAC meetings held during the year   `5`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report

No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`Contribute in improving the participation of faculty in course content writing in form of chapters publication`

`Organized National Workshop on Intellectual Property Rights (IPRs)`

`Participation of AISHE and submition of information`

`Support of students falling under the status of digital divide`

`Organized COVID-19 Vaccination Drive for students in college campus`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

01-02-2023 12:39:08

Plan of Action	Achievements/Outcomes
To encourage teacher in academic writings	Faculties have published 15 chaoters and 1 research paper in book form publication during the year.
To collect feedback on curriculum and teaching - Class-wise and Teacher-wise	Class-wise and teacher-wise feedback have been collected, analysed and forwarded to Principal for further action.
To conduct IQAC meetings with regular intervals	5 meetings of IQAC have been conducted as per requirement
To organized PG students projects' presentation with Department of Commerce	PG students presentation were organized through online mode
To have online evaluation due to pandemic situation	All exam were conducted online including projects and presentation
To organized national level workshop on Research Methodology / IPRs	Organized National Workshop on Intellectual Property Rights
To organized COVID-19 prevention programme for smooth conduct of classroom teaching and learning	COVID-19 vaccination drive has been organized for college studnets

13.Whether the AQAR was placed before statutory body?   No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	KONKAN EDUCATION SOCIETY'S DR. C. D. DESHMUKH COMMERCE AND SAU. K. G. TAMHANE ARTS COLLEGE
• Name of the Head of the institution	Dr. Atul Hansraj Salunkhe
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02194232448
• Mobile no	9422495813
• Registered e-mail	cdcc2007@gmail.com
• Alternate e-mail	atulsalunke2007@gmail.com
• Address	Pingalsai, Opposite Roha Railway Station
• City/Town	Roha
• State/UT	Maharashtra
• Pin Code	402109
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Grants-in aid
• Name of the Affiliating University	University of Mumbai

• Name of the IQAC Coordinator	**Dr. Samrat Ashok Jadhav**
• Phone No.	**02194232448**
• Alternate phone No.	**9987156996**
• Mobile	**9987156996**
• IQAC e-mail address	**cdcciqac2014@gmail.com**
• Alternate Email address	**cdcc2007@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.cddcroha.edu.in/naac/AQAR-2020-21.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.cddcroha.edu.in/academiccalendars/Academic-Calendar-2021-22.pdf

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Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
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Cycle 3	**B+**	**2.71**	**2017**	**09/06/2017**	**08/06/2022**

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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
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• Upload latest notification of formation of IQAC	View File

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• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

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- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	03/01/2023

15.Multidisciplinary / interdisciplinary

In view of NEP 2020, our college has taken steps towards identifying the multidisciplinary/interdisciplinary courses which are already in the existing academic setup of curriculum. Courses such as business communication, communication skills in English, foundation courses are multidisciplinary in nature. These courses are available for study at first year degree programme as well as second year degree programmes. Interdisciplinary projects to solve social problems are developed by the post graduate students as the part of project based learning at semester four in Master of Commerce (M.Com.) degree programme.

16.Academic bank of credits (ABC):

KES's Dr. C. D. Deshmukh Commerce and Sau. K. G. Tamhane Arts College, Roha is affiliated to University of Mumbai and has the credit-based system. Faculties are actively participating in the syllabus designing of their courses at university level. For assessment of the courses, faculties define the assessment tools and design the assignments, tests, quizzes for assessment of the students.

During 2021-22 no information is received either in form of circular or notification from University for Mumbai to specifically work on Academic Bank of Credit (ABC). However, all faculty members have been communicated through staff meeting about the UGC framework of Academic Bank of Credit. Moreover, government directives and publication are discuused in staff meetings.

17.Skill development:

NSS unit of the college is organizing the programmes aiming skill development of students. Training Programmes like preparation of paper bags, training on computerised account course (MSCIT), etc. developed the special and specific skills among participated students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

We use multilingual (English, Hindi and Marathi) approach while teaching-learning process. This is due to multi-medium students in the classroom. We have subject like Foundation Course at first and second year of degree programmes which explored the Indian Knowledge System and throws light on divine historical past of India. The college also spread awareness among students about

online courses of SWAYAM platform and other online learning platforms and recommend good courses which will be beneficial to improve skills.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Each degree programme in the college has well defined Program Outcomes (PO), Program Specific Outcomes (PSO) and Course Outcomes (COs) for each program. The POs, PSOs and COs are satisfied through the teaching-learning process and the additional programs conducted at the Institute. Assessment tools are used considering the requirements of POs. The activities and programs are organized in the Institute to achieve POs. At the end of the semester, analysis of the attainment of POs, PSOs and COs is made by each academic department.

20.Distance education/online education:

As per the guidelines of University of Mumbai, all lectures and practical are conducted in physical mode. During pandemic, the system has adopted the change from classroom teaching to blended learning. Google drive, Google classrooms, ZOOM platform are effectively used for course conduction and evaluation process. Each course contents are available on Goggle classroom including syllabus, PPTs and notes. The assessments of the courses are done through online assignments, quizzes. The MCQ tests are conducted using Google Forms. Various student activities are conducted online using platform like ZOOM, Google meet, Microsoft Team, etc.

Extended Profile

1.Programme

1.1   **136**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **668**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2   339

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   253

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   9

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2   0

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**136**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**668**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**339**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**253**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**9**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	0

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	9
4.2 Total expenditure excluding salary during the year (INR in lakhs)	40.38
4.3 Total number of computers on campus for academic purposes	15

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The process of curriculum delivery on the institution is well planned and well documented. Every academic department prepares its action plan for the next year and then IQAC finalizes the consolidated timetable along with the plan of other activities as a part of the academic calendar. The draft is finalized in the IQAC meeting at the completion of the academic year for discussion and to combine additional data expecting, if any. After completion the assembled course of action is followed by all heads of the departments and committees for execution. The important details of plan are given publicity in the prospectus and on the website.

Effective curriculum delivery is also insured by tasks such as requisition and order for reading material, reference books and journals, assignment, etc. Departments of Commerce & Accountancy and Geography have their YouTube channels. For those learners,

who were not able to connect online, the guidance is given on campus visit by following the guidelines issued by the University, Roha Tahasil Office and the government.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2021-22/1-1-1-C-Teaching-Plan-and-Syllabus-Completion-Report-2021-22.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar 2021-22 clearly showed the tentative dates of internal evaluation. Principal and members of exam committee had worked together to prepare the calendar by taking into account the instructional days and other major timeslots such as long breaks, short breaks, holidays, youth festivals, schedules of university exams and major annual co-curricular and extracurricular activities viz., NSS and Annual Sport and Cultural Gathering. The examination committee had taken into consideration the slots reserved for internal evaluation and prepared and displayed the time-tables well in advance. The departments had started preparing their own teaching plans in their meetings keeping in mind the schedules of internal evaluation as in the academic calendar of the college as well as the additional tests.

However, owing to the continuation of the pandemic the University of Mumbai has changed its exam schedules from time to time. Consequently, the college had to change its schedules including that of internal evaluation (CIE). However, due care was taken that the students and the quality of education will not suffer in any case and all semester end examination and internal evaluation tests, assignments, projects, etc. were satisfactorily completed and results were declared within time frame.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2021-22/1-1-2.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college offers 136 courses under the 04 programmes offered across two faculties. The curriculum of the programmes and courses are designed with the objective to cover cross cutting issues relating to professional ethics, environmental issues, gender issues and human values. 43% of the courses have component related to gender issues, 57% of Environmental awareness 58% deal with human values and 92% of the courses touch professional ethics. Compulsory courses like Foundation Course offered in all programmes are specifically designed to orient students to these issues. All students have to take these courses in semester I to IV. The Marathi as a language subject in FYBA curriculum shows strong presence of such instances.

All four cross cutting issues are referred in curriculum in

either of four semesters for which compulsory courses are offered. At post-graduate level, in newly introduced choice-based Credit system, courses related to professional ethics are included. While designing activities like projects, research titles students are encouraged to choose topics relevant to cross cutting issues. Wherever there are field visits, industrial visits an effort is made to visit people, institutes and industries working in these areas. Thus, all four departments incorporate these issues in their curriculum delivery.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

64

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2021-22/1-4-1-Feedback-and-ATR-2021-22.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2021-22/1-4-1-Feedback-and-ATR-2021-22.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

668

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

339

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Usually, as soon as admissions are over, every department segregates the admitted students into 2 groups on the basis of their marks of previous year. viz. 1) students securing 80 % or 'A' Grade & above and 2) students securing below 45 % or 'C' Grade. This year too the basic classification was done in the same way. This year, another issue considered in the assessment of learning levels was the adequacy or inadequacy of on-line access to teachers and other learning sources. The individual teachers, following the instructions of the principal took cognition of the disparities in this regard and tried to bridge the digital divide for the learners who were found to be slow due to this issue.

 Every year, the college organizes workshop on research competitions like Avishkar for all students and especially for the advance learners. For the Avishkar Competition students presents their innovative project work with the help of Poster, Power Point Presentation after data analysis. Thereby advanced learners got introduced with statistical tests application for

testing research hypotheses.

File Description	Documents
Paste link for additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2021-22/2-2-1-Coaching-for-Slow-Learners-and-Advanced-Learners.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
668	8

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institute makes extensive use of variety of student centric methods to make the teaching learning process more fruitful and enjoyable bearing in mind the scope of the syllabi, availability of time and infrastructure. Even in this year of the pandemic following student centric methods were used extensively. The methods and the respective departments using them predominantly are as follows:

Experiential Learning:

Project Work and Assignments: Department of History, Department of Commerce and Accountancy.

Practical Assignments: Department Geography

Case Study: Business Economics, Department of Commerce and Department of History.

Participative Learning:

Workshop and Seminar: Department of Commerce and Accountancy.

Map filling: Department of Geography

Group Discussion: Department of Commerce and Accountancy, Department of History, Department of Geography and Department of Economics

Problem Solving: Department of Commerce and Accountancy and Department of Economics.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2021-22/2-3-1-Student-Centric-Methods.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Being the year of continuation of pandemic situation during 2021-22, all the teaching was in online mode and Google Classroom was the LMS used by all the teachers. Videos of lectures/ practical were generated by teachers of Departments of Commerce and Accountancy and Department of Geography. To enhance the use of ICTs, the IQAC member Mr. A. N. Shinde organized training workshops through online mode. Several teachers successfully completed Faculty Development Programmes and courses related to the development of online contents or E-contents. Our teachers acquired additional knowledge and skills about updated technological tools of ICT and during this pandemic year they started using it for increasing effectiveness of teaching-learning process.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

01-02-2023 12:39:09

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

8

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

9

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

188

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal Assessment is not an integral part of the curricular design of the affiliated university for majority of the UG courses though it is so for all the M.A. and M. Com. Programmes. However the college understands its significance and hence has made it a part of its evaluation mechanism. For a systematic and timely internal evaluation, an internal evaluation week is planned for every semester and the tentative dates are declared in the academic calendar of the college before the commencement of the academic year. Even this year an internal evaluation week per semester was a part of the academic planning and the calendar. It was duly notified to the students and was strictly adhered to.

This year Assignment in the subject of Foundation Course in First and Second year of B.A. and B.Com. were collected and evaluated through online mode. The Project Work of M.A. and M.Com. were also collected online and Viva was scheduled well in advanced through online mode by forming small groups. For

conducting all these smoothly an assistance of Department of Library and Information Science was taken. They helped us in technical requirements and issues.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2021-22/2-5-1.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

As it was a year of the pandemic, majority the internal examinations were held in online mode only and the respective Head of the Departments was the authority to deal with the grievances, if any. However, no instance of any kind of malpractice and unethical means was recorded and registered. Our Examination and Grievance Redressal Cell implement transparent, efficient and time-bound procedure for solving grievance registered with them, if any.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2021-22/2-5-2.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Course Outcomes are stated and displayed on the college website. For PG Programmes COs are also provided in Curriculum Copy of University of Mumbai. They are communicated to the teachers in the departmental meetings for yearly planning and the teachers in turn communicate them to the students by means of PPTs at the commencement of each semester. This was done in online mode this year.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.cddcroha.edu.in/naac/POs-PSOs-and-COs-2021-22.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college evaluates the attainment of program outcomes, program specific outcomes and course outcomes by direct as well as indirect means. In the direct system, the results of the university examinations are analysed course wise by the departments and then reported to the principal. The commerce departments assess them on the basis of placements as well as on that of feedback following the internships, field projects and industrial visits. The departments in arts faculty measure the attainment of POs, PSOs and COs on the basis of acquisition of certain skills such as filling in maps, workbooks, collection of useful historical information, etc.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2021-22/2-6-2.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

303

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2021-22/2-6-3.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2021-22/2-7-1-Students-Satisfaction-Survey-2021-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

College have following initiatives as a part of research and innovation ecosystem.

- Courses related to research

As a part of curriculum, courses related to research methods and methodology were taught for students of TYBA (Economics) and TYBA (History) at undergraduate level. At post graduate level, we have Research Methodology in Commerce as fully devoted course M.Com. Part-I in second semester.

- Research Projects

The project based on survey and field work is compulsory for M.Com. Part-II students. In this year students also learned to use the statistical software for testing hypothesis. The

research projects are mostly related to their other subjects in the curriculum.

- ○ **Research Competitions**

Students are oriented to prepare for research competitions. Every year, we used to organize workshop on AVISHKAR Research Convention. This research competition is initiated by the office of His Excellency the Governor of Maharashtra State.

- ○ **Research Cell's Activities**

Our research cell is organizing workshops and students' seminars on Research Methodology, Tools Useful for Research and also on Online Free Software to Test Plagiarism. The Research Cell made it compulsory for PG students to have presentation of their Research Project through Power Point Presentation (PPTs) during Viva by external examiner.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2021-22/3-2-1.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2021-22/3-3-1.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

16

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The extension activities of the college mainly include tree plantation; cleanliness drives on roads, street plays for awareness about issues like gender equality and AIDS; water conservation activities like desilting of rivers and building of bunds; educational programmes for schools; blood donation and various rallies for general awareness building. Departments like NSS, DLLE, Women Development Cell organize number of such activities throughout the year. This year being that of corona pandemic, the main issue was that of sensitizing the students and the community in turn to the pandemic related issues in addition to the usual issues such as cleanliness, health and hygiene. NSS volunteers prepare video and poster for the sensitization of these issues.

File Description	Documents
Paste link for additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2021-22/3-4-1-Extention-Activities-NSS,-DLLE-and-WDC-2021-22.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry,

community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

19

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

963

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

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File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has a land area of 3.2 Acres. There is a hostel to accommodate 48 female students. There is adequate physical infrastructure in the form of classrooms, laboratories, library and computer labs to cater to the academic needs of 668 students of 2 UG and 2 PG programs. Every year the timetable committee prepares a timetable for the academic year taking in account the optimum utility of resources available. There are 8 classrooms equipped with LCD projectors and other ICT facilities. There is an ICT enabled conference halls used for guest lectures, seminars, meetings and conferences. There are 10 Laptops give to teaching staffs for academic purpose.

The college has a well-equipped laboratory under department of geography. We provide free internet Wi-Fi connectivity to students and teachers. The college has a central library having wide range of text books, reference books, journals and magazines. In addition, all 4 academic departments have a separate departmental library to provide subject related reference books and books on professional examinations. All the classrooms and laboratories are spacious as per the specification of statutory bodies. The classrooms are of different dimension adequate to accommodate sanctioned strengths of different courses.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2021-22/4-1-1.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

A specious and well-equipped sports complex is a big asset of the college. The college has well-equipped gymnasiums, a common gymkhana and a gymkhana office. The details are as follows:

Facilities for sports activities:

- Table Tennis and Carom boards (8 Boards) (120 sq. m.) 3.
- Separate, well-equipped Gymnasium
- The yoga related activities are conducted in the conference hall
- Open ground sport like Kabaddi, Kho-Kho, Cricket, etc.
- Gymkhana office for Sport In-charge and for Documents and Sport related tools.

Our college motivate students for participation in cultural activities organized during the year. We usually organize Poem Recitation Programme, Elocution Competition, Kavya Sammelan, Celebration of Marathi Bhasha Din and activities in Annual Cultural Gathering.

Facilities for Cultural activities:

- Support in preparation for 'Youth Festival' organized by

- University of Mumbai.
- Cultural Room for preparation and discussion on cultural events
- Travelling Allowance to attend cultural events
- Choreographer services from our alumni, if required and asked by students

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2021-22/4-1-2.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

9

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2021-22/4-1-3.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4.82

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The details of the ICT and the other tools deployed to provide maximum access to the library collection are as follows:

Name of ILMS software: SOUL (Software for University Libraries)

Nature of automation (fully or partially): Partially

Version: 3.0

Year of Automation: 2022

SOUL (Software for University Libraries) which is in operation with from the THIRD cycle itself is state-of-the-art integrated library management software designed and developed by the INFLIBNET Centre based on requirements of college and university libraries. It is user-friendly software developed to work under client-server environment. The software is compliant to international standards for bibliographic formats, networking and circulation protocols. After a comprehensive study, discussions and deliberations with the senior professionals of the country, the software was designed to automate all housekeeping operations in library. WEB OPAC (Online Public Access Catalogue) which is software in operation is highly versatile and user-friendly for simple and advanced search. OPAC users can export their search results in to PDF, MS Excel and MARCXML format.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2021-22/4-2-1.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.80642

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

15

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT infrastructure is spread over all the academic departments, library as well as administrative sections of the college. These facilities are continuously upgraded to meet the demands generated out of introduction of new curriculum, laboratories, office management software (ERP) and university systems. The upgradation is in form of hardware updating, addition of terminals, addition of bandwidth (E.g. IT department upgraded internet connection to 100 MBPS), replacement by high capacity cables (CAT 6 cable for internal LAN and OFC for longer distance), addition of service provider to keep substitute open, extension of continuous power supply facility, etc.

There are total 31 computers including laptops connected to the infrastructure. Whenever needed the configuration of machines are upgraded with the change in university curriculum. Presently these machines have high end configuration as I3 Processor, 8 GB RAM, 500 GB HDD. Networking of these terminals is done using 24 port switches, D Link router. Backup in form of UPS is available for all terminals (>7.5KVA). Old Windows based software has been replaced by New Windows based one.

'SOUL' (Version- 3.0) is the software used in library which is multiplatform, multilingual, client server-based software.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2021-22/4-3-1.pdf

4.3.2 - Number of Computers

31

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0.94781

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has a definite and systematic mechanism for maintenance and upkeep of such facilities. Some of them are maintained by an Annual Maintenance Contract (AMC) given to concerned agencies, some are maintained by external agencies on demand as per the need. A technical person has been appointed for regular maintenance of IT infrastructure in the campus. A 'maintenance register' is maintained wherein complaints

regarding repairs and maintenance of various facilities in the campus are registered by the staff members. These are attended by concerned technical persons on regular basis.

Facilities like classrooms, seminar halls are cleaned once in two days by menial staff. Breakage if any is reported by the cleaning staff in office. Appropriate action is taken immediately. Painting of buildings is done on periodical basis.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2021-22/4-4-2.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

40

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**D. 1 of the above**

File Description	Documents
Link to Institutional website	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2021-22/5-1-3.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

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5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

84

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	[View File](#)
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college always facilitates students' representation on various committees and they engage themselves in and contribute to the planning and successful execution of various activities.

This year too, the Students' Council was formed through a formal and transparent well-established procedure. Apart from the class representatives, there were department representatives who acted as a bridge between their peers and their teachers on the digital platforms. The representatives of NSS, Sport department and Cultural department played vital role in the organization and management of various events. Students representing themselves on Gymkhana Committee, Women Development Cell, Commerce Forum, etc.

File Description	Documents
Paste link for additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2021-22/5-3-2.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

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File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Though we do not have a registered Alumni Association, our Alumni Association contributes a lot to college growth and development. Our alumni visit to the college other than meetings of Alumni Association during Celebration of Annual Cultural Gathering, Annual Sports Events and during birth anniversary of eminent personalities. Most of our alumni are self-employed and employed. They are always ready for every type of support as and when required. We are organizing Dr. C. D. Deshmukh State Level Elocution Competition from last 27 year only with strong financial and administrative support of our alumni.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

In accordance with the Vision and Mission, the institution is committed to empower its young and talented but socioeconomically and educationally weak thousands of student stakeholders by providing them with knowledge, skills, values and development opportunities at affordable cost and also to enrich the environment of this rather underprivileged region through their own creative and constructive deeds.

As the head of the institution and chairperson of all committees and cells, the Principal imparts timely instructions to the HoDs during meetings of Departments to take stock of situations and decide on quality parameters as provided by the IQAC from time to time. He also gives his valuable inputs during meetings of bodies like IQAC, Planning Forum, WDC, Examination Committee, Research Cell, Students' Council, etc. The teachers are motivated with all sorts of support to work creatively on various statutory bodies and other committees made for need-based extension activities. Also, the views and suggestions of student representatives on various bodies are taken into consideration while planning various activities.

File Description	Documents
Paste link for additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2021-22/6-1-1.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The leadership, comprising of the management, the Principal, IQAC and the HoDs of various academic and co-curricular activity departments invest collective efforts bringing in a conducive academic atmosphere in the college. In view of execution of the perspective plan of the institution, the governing body (the apex body with regard to the matters of policy making) gives a proper sense of direction to the activities of the institution and mobilizes financial resources without any interference in the academic matters. As the head of the institution and chairperson of majority of the cells and committees, the Principal imparts timely instructions to the HoDs during

meetings of HoD forum to take stock of situations and decide on quality parameters as defined by the IQAC from time to time. He also gives his valuable inputs during meetings of bodies like IQAC, Planning Board, WDC, Examination Committee, Research Cell, Students' Council, etc. The teachers are motivated with all sorts of support to work creatively on various statutory bodies and other committees made for need-based extension activities. Also the views and suggestions of student representatives on various bodies are taken into consideration while planning various activities.

File Description	Documents
Paste link for additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2021-22/6-1-2.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The strategic plan focus upon matters like infrastructural development, introduction of new programmes, enhancement of quality in teaching-learning process, promotion of research, healthy practices, gender equality, etc. Accordingly, plan had been prepared by the Principal by taking into consideration the recommendations of the NAAC Peer Team and the institute's vision, mission, objectives, core values, SWOC and also the thrust areas at local and national level. The major heads included in the plan were activities related to social issues and digitalization of documentation. Head like getting listed in NIRF, introducing LMS in teaching and evaluation, widening the base of extension activities, excelling in university exams as well as in research, sports and theatre activities, etc. are the other important heads of the strategic plan. We have successfully extended the base of extension activities by participation and support of industry, community and alumni.

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File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2021-22/6-2-1-Strategic-Plan-2017-18-to-2022-23.pdf
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college administration has a network of advisory, executive and supervisory bodies. The college organogram is as attached. The meetings of the General Body (Board of Directors) of the Society are held once or twice a year as per rules. An elected body of directors of the Konkan Education Society is called the Governing body which governs the functioning of the Society and its allied institutes.

The College Development Committee (CDC) is constituted as per the Maharashtra Universities Act, 2016. College Development Committee is the policy making body which monitors the entire academic and administrative functioning of the college on behalf of Governing body. Committee is constituted as per provisions of Maharashtra Universities Act, 2016. Three elected members of teaching staff and one elected member of non-teaching staff represents CDC for a period of Five Years.

With the help of committee system, we have decentralized the management and administration of the institute. The College has constituted various other committees, Cells and Units as per the direction of Parent University, UGC and as per the guidelines of Department of Higher Education, Government of Maharashtra.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2021-22/6-2-2.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

a maximum of 200 words

Welfare of the teaching and non-teaching staff of the college is taken care of on different fronts like finance, research, physical and mental health, etc. A 'Credit co-operative society of teaching and non-teaching staff' is operative with its head office at Alibag. The teaching and non-teaching staff get financial support in case of emergencies or as and when needed. The society accepts monthly subscriptions and provides loan up to 5,00,000/- to its members for purposes like home construction, vehicle purchase, wedding, medical treatment, etc.

Dividend and bonus is given in form of cash and gifts every year during Ganesh Festival and Diwali. Wards of the members of the society are felicitated in the general body meeting for their

meritorious work.

Financial aid to any staff member in emergency is extended through the collection of contribution by the other staff members.

As and when required, the workshops and training sessions were organized by the management for profession improvement.

File Description	Documents
Paste link for additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2021-22/6-3-1.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

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File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Every year the teaching and non-teaching staff has to submit confidential report. The teaching staff CR is to be submitted to the respective head of the department, who puts in his/her

remarks and forwards it to the principal. The PAFs of non-teaching staff is to be submitted to the Registrar of the college and after his remark finally submitted to the principal. All the PAFs are finally evaluated by the principal and then these forms are forwarded to the KES's Office, Alibag. Performance Appraisal Form is a brief assessment of the yearly performance of the concerned staff.

Performance Appraisal of Teaching Staff based on PBAS:

The college follows the performance appraisal system laid down by the UGC and implemented by University of Mumbai in the form of "Performance Based Assessment System". The minimum norms of Selection Committees and Selection Procedures as well as API score requirements for the different cadres, through Career Advancement Schemes Regulations are applied for PBAS.

Performance Appraisal of Non-teaching Staff:

The institution has performance appraisal system for non-teaching staff which is channelized through confidential report. Currently, seniority is the sole criterion for promotion of non-teaching staff.

File Description	Documents
Paste link for additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2021-22/6-3-5.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As usual the External Financial Audit for 2021-22 was carried out by Statutory Auditor appointed in the Annual General Meeting of parent education society. The practicing Chartered Accountant M/s. PRASS and Associates LLP was appointed as statutory auditor and the audited reports were submitted to the charity commissioner. Internal financial audit was carried out by Internal Auditor appointed by the management with objective to suggest improvement or strengthen the overall governance mechanism of the education society.

Mechanism for settling audit objections: The institution has three tier structure for settling audit objections viz. Accounts Assistant or Head Clerk, Principal of the college and Chief Executive Officer (CEO) of Konkan Education Society, Alibag.

File Description	Documents
Paste link for additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2021-22/6-4-1.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Various sources:

- **Government of Maharashtra provides salary grant for teaching and nonteaching staff of aided section of the institution.**
- **The Institute's main source of fund is tuition fees received from the enrolled students.**

Institution follows the rules and regulations of Government of Maharashtra and University of

Mumbai with respect to the tuition fees.

- ○ **Development fee contribution from students remains a basic and major source of funding to the institution.**

OPTIMAL UTILISATION OF RESOURCES:

- ○ **Institution Budget: Every year annual budget is prepared well in advance as per the needs and requirements of the various departments. It is approved in the College Development Committee (CDC). It incorporates budgets of academic department, extension department, Library and sports. As per budget HOD proceed with the planned activities.**
- ○ **Purchase Committee: The committee considers requirements from all the departments, invites quotations, prepares comparative statements, negotiates with suppliers and then purchase order is executed. The purchase procedure is scrupulously monitored by committee. The institute focuses on maximum utilization of resources.**
- ○ **Accounts and Audit: All funds mobilized are properly accounted in the books of account. The audited utilization statement of accounts is submitted to the funding agencies for specific grants. Every year institute conducts external financial audits by appointing statutory auditor in the annual general meeting.**

File Description	Documents
Paste link for additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2021-22/6-4-3-Resource-Mobilization-and-Utilization-Strategies.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell has continuously introduced initiatives for strengthening and up gradation of activities for quality enhancement. The initiatives include incorporation of automation and use of technology mandatory in day-to-day functioning of institute. As the COVID-19 situation was continued even in the academic year 2021-22 the academic activities like teaching, evaluation had to be reoriented. The

teaching faculty was further trained for effective use of Zoom Application, Google Class Room and Google Form for teaching and evaluation.

NSS Cell conducted all the regular and special programmes except residential camps. College is organising Dr. C. D. Deshmukh Elocution Competition from last 25 years. This year we have conducted it online and widen its scope to state level from konkan regional level. Admission process was completely shifted to online mode including document verification and payment through Online SBI facility. The restrictions were taken as opportunity to regularize these methodologies.

File Description	Documents
Paste link for additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2021-22/6-5-1.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the college has devised several mechanisms to review the effectiveness of the teaching learning process, structures, methodologies of operations in the institution, learning outcomes at periodic intervals and strived hard for its reforms.

This year too, there was a good number of teacher participation in framing of syllabi at UG and PG level and the faculty participation in syllabus revision workshops enhanced the preparedness for effective teaching-learning in the classrooms. They also participated as paper setters and assessors at University Level.

Ø ICT based teaching learning including LMS like Google Classroom were widely used. As usual reviews regarding syllabus completion were taken by the respective heads and principal at the end of each semester and student's feedback was sought annually. Performance of students in internal tests in various forms was conducted at faculty as well as department level helps the formative evaluation of the students.

  ○ As a quality measure, our principal discussed frequently

with HoDs about their growth and development and also guide in the IQAC meeting for appropriate action. The success of these efforts for quality enhancement is seen in form of good rate of progression along with higher percentage of result than our parent university.

File Description	Documents
Paste link for additional information	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2021-22/6-5-2.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2021-22/6-5-3.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

There is a common room for girl students and a room is allotted

for WDC. The rooms have water arrangements, toilet blocks, first aid boxes and display boards for notices. The Woman Development Cell organizes several programmes for counselling on various aspects in addition to the individual need based counselling and mentoring from time to time.

Activities-

In the year 2021-22, the WDC organize following activities for the students, teachers as well as community.

In June, reformation of Women Development Cell is completed i.e. female students representatives were selected and appointed on WDC.

In January, the Birth Anniversary of Savitribai Phule has been celebrated in college by following all norms and rule of COVID-19.

Gender sensitization programmes such as Legal Literacy, Entrepreneurial Training for Girls, Free IT Training for Girls, etc. were organized and conducted in collaboration of NSS in the college and also outside college in form of Street Play.

File Description	Documents
Annual gender sensitization action plan	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2021-22/7-1-1.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	<u>View File</u>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste management –

The college gives priority to keep the campus clean and ecofriendly. It instructs the staff and students to reduce waste to maximum possible extent. The students are instructed to deposit waste in separate bins kept at various places on the college campus. The solid waste, not useful for composting, is disposed off every morning to the garbage carriers of the Gram Panchayat. In order to create awareness about clean campus and waste management among the students, programmes such as poster competition and street plays are organized.

Liquid Waste Management

Drinking water facility is arranged in every corner of buildings of the campus. Waste water from toilets and washrooms is properly drained out through the underground drainage systems using natural slopes of the campus.

E-waste management

E-waste such as condemned batteries and damaged computers is disposed off by handing them for safe disposal to outside agencies or with the help of Rotaract Club of Roha Central, Riagad.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<u>View File</u>
Geo tagged photographs of the facilities	**No File Uploaded**

7.1.4 - Water conservation facilities	D. Any 1 of the above

available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	<u>View File</u>
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution has great diversity of students as well as staff members as far as caste, gender, religion, etc. is concerned. Therefore, it is obvious for the institute to reflect the diversity in variety of programmes organized by academic as well

as extra and co-curricular departments. These programmes are a tool to imbibe and inculcate the values like tolerance, harmony, care for environment, etc.

The detailed list of such activities as follows.

1. Celebration of Independence Day
2. Celebration of Sanvidhan Din
3. Celebration Birth Anniversary of Social Reformers and freedom fighters
4. Marathi Bhasha Din
5. Tradintional Programmges
6. Teachers' Day Celebration
7. Stri Mukti Din
8. Lecture on inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities in residential camp of NSS students

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Following activities related to sensitization of students and employees of the institution to the constitutional obligations: values, rights, duties and responsibilities of citizens organized by the institution and in collaboration with other institutional.

1. Blood Donation Camp

2. Cleanliness drives at local level

4. Disaster Management Awareness Program

5. Fit India Movement

6. Indian Constitution Awareness Programme

7. Tree Plantation Program

8. Cyber Crime Awareness Program

9. World Women Day

11. National Integration-Pledge

12. National Youth Parliament (Webinar)

14. Celebration of Constitution Day

15. National Voters Day

16. World Environment Day

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2021-22/7-1-9.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	C. Any 2 of the above

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File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college organizes with great respect and enthusiasm the two national festivals viz.

the Independence Day and

the Republic Day as well as

Maharashtra Day.

It observes with due respect and seriousness the birth and death anniversaries of freedom fighters and nation builders such as Dr.Babasaheb Ambedkar, Swami Vivekanand, Chhatrapati Shahu Maharaj, etc.

For active participation of students, programmes like patriotic songs, essay, poems and elocution competitions, etc. are organized. In the year 2021-22,

21st June, 2021 - International Yoga Day

15th August, 2021 - Independence Day

5th September, 2021 - Teachers' Day

10th November, 2021 - International Accounting Day

26th November, 2021 - Constitution Day

3rd January, 2022 - Birth Anniversary of Savitribai Phule – Stri Mukti Din

12th January, 2022 - Swami Vivekanand Birth Anniversary

14th January, 2022 - Dr. C. D. Deshmukh Birth Anniversary

8 th March, 2022 - International Women's Day

26th January, 2022 - Republic Day

15th March, 2022 - World Consumer Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Practices:

COVID-19 Vaccination Camp for Students in Particular and others in general

Goals:

To assist our students and nearby citizens for getting vaccinated against COVID-19

To avail the COVID-19 vaccine for our students at our campus

To motivate students to attend classroom teaching learning after two doses of COVID-19 vaccination

Title of the Practices:

Collaborative Community based extension activities though National Service Scheme

Goal:

To collaborated with government and non-government organizations for community-oriented

extension activities

To share the resources- physical, human and financial through collaborations

To ensure maximum participation of volunteers to widen the scope of activities.

To increase the number of beneficiaries from local community along with our own students.

File Description	Documents
Best practices in the Institutional website	https://www.cddcroha.edu.in/naac/Data-Templates/Data-Template-2021-22/7-2-1-Best-Practices-2021-22.pdf
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Empowering poor through education is our vision. Our college has developed its own image as college for poor and downtrodden. All the activities which we do reflects our vision. We walk on the path of vision by strict implementation of following provisions and maintaining our distinct characteristics.

- **The college provides scholarships and free ships from the government to socially and economically poor students.**
- **The college provides instalment facility in the payment of college fee at the time of admission to poor students irrespective his/her caste, creed, religion and region.**
- **The college library has book bank facility for socially and economically poor students.**

- **The college also recommend the economically poor but academically bright students for the direct placement in nearby industrial area (MIDC-Dhatav)**
- **The college is known for its quality teaching and transparency in evaluation**
- **The college is known for its good academic result**
- **The college distinctiveness can be identified with its community-oriented extension activities.**
- **The college has developed parental and holistic relationship with stakeholders.**

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

To make a provision for distance and online education

To have organized national and international conferences

To provide more facility to students for sports and cultural activities

To implement institutional social responsibilities at large extent

To conduct campus placement for outgoing students

To motivate teaching staff for minor and major research projects

To promote the Institute as Centre of Multi-Skilled and Multi-Dimensional activities for students' development

To adopt programmes related to environmental and social issues