



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	KONKAN EDUCATION SOCIETY'S DR. C. D. DESHMUKH COMMERCE AND SAU. K. G. TAMHANE ARTS COLLEGE
Name of the head of the Institution	Dr. ATul H. Salunkhe
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02194232448
Mobile no.	9422495813
Registered Email	cdcc2007@gmail.com
Alternate Email	atulsaluke2007@gmail.com
Address	At Pingalsai, Opp. Roha Railway Stn.
City/Town	Roha
State/UT	Maharashtra
Pincode	402109

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		Self financed and grant-in-aid			
Name of the IQAC co-ordinator/Director		Dr. Samrat A. Jadhav			
Phone no/Alternate Phone no.		02194232448			
Mobile no.		9987156996			
Registered Email		cdcciqac2014@gmail.com			
Alternate Email		prof.samratjadhav99@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://www.cddcroha.edu.in/AOAR17-18.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		http://www.cddcroha.edu.in/Academic%20Calendar%202018-19.pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C+	61.30	2004	03-May-2004	03-Apr-2009
2	B	2.62	2012	10-Mar-2012	09-Mar-2017
3	B+	2.71	2017	09-Jun-2017	08-Jun-2022
6. Date of Establishment of IQAC			01-Apr-2004		
7. Internal Quality Assurance System					

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Training on New NAAC criterions	17-Jul-2018 1	10
Presentation on Research Project for M.Com. Students	20-Aug-2018 1	10
Participation in AISHE	17-Dec-2018 1	4
Participation in NIRF	28-Jan-2019 1	4
Students' Satisfaction Survey	07-Feb-2019 1	70
Collection of feedback	04-Apr-2019 1	314
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

All faculties pursuing Research degree. Motivation through training on Avishkar Research Convention. Set up of common CAP for assessment and evaluation of answer books.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To encourage the teachers for highest research degree	All teachers are pursuing research degree
To collect and analyse feedback of students	Feedback of students collected and analysed
To encourage and help academic departments to conduct workshops	Conducted workshops by department of Commerce, History and Economics
To declare college result within time frame	Result declared within predetermined time frame
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Development Committee (CDC)	22-Jan-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

28-Apr-2017

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

17-Dec-2018

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

Management Information System (MIS) report information portal is developed by University of Mumbai. College has taken participation in the survey of MIS through this portal. University

used to collect the data from individual college on Teachers, Workload and other important aspects of college development. Our college submitted the required information on 17.12.2018.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution has organizational set up for well-planned curriculum delivery and documentation. The IQAC designed Academic Calendar at the beginning of the year. This Monthly Academic Calendar is published in the College's Prospectus. The HODs of all departments are responsible for assessing the Teaching Plan, Weekly Synopsis and use of various teaching methods for effective curriculum delivery. The IQAC take the feedback of students about teaching-learning process and timely syllabus completion. The HODs are given the authority to organize for extra lectures and remedial coaching for the academically poor students. At the end of academic year i.e. in the month of April each year, all teachers and HODs are requested to submit the copies of Teaching Plan, Original Weekly Synopsis and Principal Certificates to IQAC in both the form i.e. hard copy and soft copy in PDF form.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled

No Data Entered/Not Applicable !!!

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Nil
Employers	Nil
Alumni	Nil
Parents	Nil

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The feedback from the students was collected through a structured questionnaire. The analysis is being made by using excel. The feedback was basically on the teaching-learning process. It also explored overall quality of teaching. After analysis of the feedback the meeting of IQAC has been called and the responses of students and the grades given by students communicated to teachers.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	Advanced Accountancy	120	40	40
MA	History	120	11	11
BCom	General	600	350	350
BA	General	600	118	118
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	468	51	9	Nil	6

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
9	9	3	7	Nil	3
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

No

Number of students enrolled in the institution

Number of fulltime teachers

Mentor : Mentee Ratio

No Data Entered/Not Applicable !!!

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
Nil	Nil	Nil	Nil	Nil

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	2C00144	4	03/05/2019	22/05/2019
BCom	2C00143	3	20/11/2018	02/01/2019
BCom	2C00142	2	13/05/2019	25/05/2019
BCom	2C00141	1	07/12/2018	02/01/2019
BA	3A00136	6	02/05/2018	18/06/2018
BA	3A00135	5	25/09/2018	05/11/2018
BA	3A00144	4	04/05/2019	22/05/2019
BA	3A00143	3	12/11/2018	02/01/2019

BA	3A00142	2	13/05/2019	25/05/2019
BA	3A00141	1	05/12/2018	02/01/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

For the continuous internal evaluation, we follow the guidelines of University of Mumbai. The college has no authority to prepare and initiate its own reforms in the evaluation process. This is because our college has all aided academic programmes. However, we take presentation from students on current issues. We also organised department-wise students' workshops and other co-curricular activities which helps the students to grow and develop their knowledge and skills continuously.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar was prepared before begging of academic year and it is published in the college's prospectus. All the authorities and committees used to prepare their schedule for conduct of their activities on the basis of academic calendar published. Examination is one of the core and sensitive section of the college. University of Mumbai is conducting semester V and VI exams at graduation level and all examination of post graduate degrees. The college's examination committee is responsible for conduct of semester I, II, III and IV examinations every year. The committee strictly followed the Annual Academic Calendar while preparing examination schedule. The Examination Committee is altering the schedule only in case of natural calamities, political disturbances or in case of University announcements. The college has declared result of students of First and Second year of Bachelor Degree Programme within the time frame as per Maharashtra University Act, 2016 and as per the guidelines issued by University of Mumbai. Also, the revaluation and exam related grievances of students are solved as early as possible as per the Process specified in the guidelines of University.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://cddcroha.edu.in/Learning%20Outcomes.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
C00524	MA	History	7	7	100
C00534	MCom	Accountancy	9	9	100
A00136	BA	General	25	15	60
C00143	BCom	General	82	70	84.50
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.cddcroha.edu.in/Students%20Satisfaction%20Survey%20Form%20&%20Analysis.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Revised Syllabus of T.Y.B.Com. Commerce	Department of Commerce	30/06/2018
Workshop on Revised Syllabus of T.Y.B.A. History	Department of History	13/07/2018
Workshop on Revised Syllabus of T.Y.B.A. Economics	Department of Economics	17/01/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
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National	Department of Economics	1	0
International	Department of Commerce Accountancy	5	6.2
International	Department of Economics	3	3.9
International	Department of History	1	0
International	Department of Geography	2	2
International	Library	1	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Department of Economics	1
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	1	1	13
Presented papers	2	2	Nil	Nil
Resource persons	Nil	1	1	2
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Cleanliness Drive	Roha Railway Station	3	300
Consumer Guidance	Consumer Guidance Society	3	90
Road Safety	Roha Railway Police Station	3	150
Blood donation	Civil Hospital, Alibag	3	50
Self Defence	Martial Arts Institute, Roha	3	105
HIV Aids Awareness	Civil Hospital, Roha	3	80
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Cleanliness Drive	Roha Railway Station	Cleanliness Drive	3	300
Consumer Guidance	Consumer Guidance Society	Consumer Guidance	3	90
Road Safety	Roha Railway Police Station	Road Safety	3	150
Blood Donation	Civil Hospital, Alibag	Blood Donation	3	50
Training	Martial Arts Institute, Roha	Self Defence	3	105
Education Awareness	Civil Hospital, Roha	HIV Aids Awareness	3	80
Lifelong learning	DLLE Cell	UDDAN	1	16
Lifelong learning	DLLE Cell	Second term training	2	80
Lifelong learning	DLLE Cell	First term training	2	85

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0.15	0.12

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Fully	2.0	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	15574	1939566	540	122559	16114	2062125
Reference Books	5283	763592	6	2688	5289	766280
e-Books	251	Nil	15	Nil	266	Nil
Journals	16	Nil	3	Nil	19	Nil
e-Journals	1	Nil	Nil	Nil	1	Nil
CD & Video	42	Nil	1	Nil	43	Nil
Library Automation	Nil	Nil	1	Nil	1	Nil
Others (specify)	2122	692582	Nil	Nil	2122	692582
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	20	0	3	0	1	3	1	0	0
Added	4	0	0	0	0	0	1	0	0
Total	24	0	3	0	1	3	2	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	4	3.92

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>The college has Annual Maintenance Contract (AMC) for maintaining the physical, academic and support facility. The utilisation of facilities such as laboratory, library, sport complex, computers, classrooms, gymnasium, etc. is governed and controlled by various committees and cells. We have Academic Departments, Gymkhana Committee, Library Committee, Planning Forum, etc. to check the utilisation of all available physical, academic and support facility. We nominated students on some of these committees to encourage students' participation, as it is one of the policies of the college.</p> <p style="text-align: center;">http://cddcroha.edu.in/Procedure%20and%20Policies.pdf</p>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	0	0	0
Financial Support from Other Sources			
a) National	Government Scholarship	40	83890
b) International	0	Nill	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive	Number of benefited students by career	Number of students who have passed in the comp. exam	Number of students placed
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		examination	counseling activities		
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	37	Dr. C. D. Deshmukh College, Roha (B.Com.)	Department of Commerce Accountancy	Dr. C. D. Deshmukh College, Roha	M.Com.
2019	9	Dr. C. D. Deshmukh College (B.A.)	Department of History	Dr. C. D. Deshmukh College, Roha	M.A.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Gathering	College	37
Annual Sport Activities	College	150
Dr.ChintamanraoDeshmukh Konkani Regional Level Elocution Competition	Regional	34
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As we are always encouraging the participative management, the Student Council in our college has worked as the organising committee in all activities conducted in annual cultural gathering and annual sport event. We have students' representation on committees such as NSS Cell, WDC Cell, College Development Committee, etc. The students' role is considerable in all kind of activities. They provided publicity to all activities and encourage other students' contribution in form of participation in all activities. It helps us a lot in smooth functioning of academic and administrative work of the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Practice No. 1: - The final decision making authority for the college's growth and development is College Development Committee. This committee is set up as per the guidelines mentioned in Maharashtra University Act, 2016. The composition of the committee is as under. Chairperson : President of the Konkan Education Society, Alibag Secretary This committee is represented by Management Representatives, Teachers Representative, Nominated Senior Teacher, Students' Representatives and Representatives of Alumni. The composition and representation of this committee shows the participative nature of management.

Practice No. 2: - The overall management is decentralised by forming various other committees. These committees such as IQAC, NSS Unit, DLLE Unit, WDC, Attendance Committee, Examination Committee, Cleanliness Committee, Planning Forum, Cultural Committee, Sport Committee, etc. If any suggestion, it flows from bottom to Top and guidelines flows from top to bottom.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	We are strictly following the guidelines of Government of Maharashtra in case of admission of students in all years of Graduation and Post-Graduation. The admission of students is on the basis of merits. We follow reservation policy of the Government of Maharashtra. We have provided free computerised registration facility for all the students those want to take admission for B.A., M.A., B.Com. and M.Com. programmes.
Industry Interaction / Collaboration	We have organised and conducted various activities in collaboration and involvement of Industries. We have collaboration with Excel Industry for NSS activities. We have also invited industrial personnel from Maharashtra Industrial Development Corporation, Dhatav, Dist. Raigad for sharing employment opportunities.
Human Resource Management	Our Konkan Education Society is conducted Get Together of all teaching and non-teaching staff once in two years. We also have KES's SevakPatpedhi which helps our teachers in form of Loans with lower interest and other financial incentives. Our society and college have conducted workshops for training to the Administrative staff. We have jointly organised workshop with our sister concern for academic excellence through maximum use of technology. Wherever required, we have decentralised the management and administration process in our college.
Library, ICT and Physical Infrastructure / Instrumentation	We have enriched our college's library with new text books for students, reference books for all from well-known publications. We are providing free internet facility to students as well as teachers.
Research and Development	We motivate our teachers to participate in conferences, seminars, etc. for research paper presentation. Our teachers also take the research projects from university of Mumbai. Our faculty members are also publishing their research work. Our faculty member Dr.Samrat A. Jadhav was invited and

resource person and Judge for AVISHKAR Research Convention. This convention is initiated by Office of Governor of Maharashtra. We motivate our students to participate in such type of research competition. One of our students, Miss. Anjali Anil Modi has won First Prize at District Level in this competition.

Examination and Evaluation

The exam system in our college is entirely computerized. College conducts the exams of first and second years of B.A. and B.com. as per the Academic Calendar published in the College's Prospectus. The result of students of first and second B.A. and B.Com. is always declared within timeframe. The evaluation of third year of B.A. and B.com. is done on computers which is On Screen Assessment conducted by University of Mumbai.

Teaching and Learning

Our faculty members are using ICT Techniques in the Teaching-Learning Process to make it effective and productive. They have used Audio, Video and even live demos on internet for teaching and learning. Our academic departments used to organise for Industrial Visits, Educational Tours, etc. They are giving practical experiences of their subject contents through educational visits to industrial places such as Dhatav. This place is near our college campus.

Curriculum Development

Since, the work of curriculum development is in the hands of University, we as a college asked our faculties to involve in syllabus committee of the University and also to participate in the workshops on syllabus formation and implementation. Our faculty members are working as Course Writer for the University of Mumbai for distance learning courses. We have also asked our teachers to designed curriculum for the short term certificate courses.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area

Details

Administration

As far as administration is concern, the college participated in e-governance mode of various institutions. We submit the information for various reports such AISHE, MIS, NIRF, etc. The e-governance modes are used for the work related to salary,

	academic information, etc. when asked by the Director, Higher Education, and Government of Maharashtra. The University of Mumbai accepts only online applications for the CAS promotion of teaching staff. The process is governed through e-governance as it is immediately verified electronically by the Principal of concern college.
Finance and Accounts	The college has registered for PFMS system of UGC. The Government of Maharashtra have adopted e-governance in case of salary of the staff.
Student Admission and Support	The process of admission and issue of documents is e-governed. First, students have to apply online for the admission into first year of Bachelor degree programme and first year of Master degree programme. College is also providing documentary support in form of Transfer Certificate, Bonafied Certificate, etc.
Examination	The exams of third year of B.A and B.com. are conducted through online delivery of question papers. Even the answer books are assessed with the help of computers- which is on screen evaluation. In case of result, the students first see their result online and then offline result sheets used to come to college.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Workshop on Revised Syllabus	Nil	30/06/2018	30/06/2018	36	Nil

	on Commerce TYBCom					
2019	Workshop on Revised Syllabus on History TYBA	Nil	13/07/2018	13/07/2018	22	Nil
2019	Workshop on Revised Syllabus on Economics TYBA	Nil	17/01/2019	17/01/2019	40	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
One week training programme on Installation Operation of SOUL 2.0 Software	1	20/05/2019	25/05/2019	6
Refresher Course in Library Information Science	1	15/11/2018	28/02/2019	105
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
No Data Entered/Not Applicable !!!		

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, our college has conducted internal and external audit regularly. We have conducted internal audit once in three months during the year 2018-19 and external audit annually. However, if necessary we used to conduct external audit from a practicing Chartered Accountant. M/s. Randive Associates is working as Chartered Accountants for our college. We have conducted financial internal and external audit in our college. Conducting audit is the

responsibility of Administrative and Office heads.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Mansi Mahesh Bhave	4500	Reward for Meritorious Students
No file uploaded.		

6.4.3 – Total corpus fund generated

4500

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- Get together at the time if First Year Orientation Programme
- Participation of parent as audience in Annual cultural Gathering
- Meeting of parents at the time of NSS residential camp
- Welcome visit of parents in NSS residential camp

6.5.3 – Development programmes for support staff (at least three)

No Data Entered/Not Applicable !!!

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Use of Social Media for educational purpose As decided in the IQAC meetings, our teachers started using social media such as Google, YouTube, etc. for teaching-learning process and for students' self-learning. We observe that learning through media is interesting and effective in nature. We also constituted students' group to communicate effectively for the better understanding of the subjects.
- Students' participation in Research Competition - Avishkar We have conducted class-wise sessions for the students to know about research and its significance in our day to day life. Our faculty, Dr. S. A. Jadhav have taught the students about how to prepare research poster and research presentation. Miss. Anjali Modi, one of our students have secured First Place in District Level Research Competition- Avishkar organised by University of Mumbai.
- Enriched library through digitalisation Our college's library is now fully automated library. We started developing our library digitally. E-journals and E-books are available in Library for students and teachers. One computer is kept for students separately so that they can access more other sources of digital study materials, e-books, e-newspapers, etc.
- Participation in AISHE and NIRF Our college has participated in All India Survey of Higher Education (AISHE) and also in The National Institutional Ranking Framework (NIRF) of HRD Ministry of Government of India. We have also participated in MIS Report of Government of Maharashtra.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes

c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Savitribai Phule Jayanti	03/01/2019	03/01/2019	70	35

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
No Data Entered/Not Applicable !!!

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
No Data Entered/Not Applicable !!!		

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	2	2	23/12/2018	7	• Construction of Vanrai Bandharas	• Water Scarcity	150
2019	2	2	23/12/2018	7	• Basic Facility for Village sanitation	• Cleanliness Hygiene	150
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Prospectus	15/05/2018	The follow up of Code of conduct given in

college prospectus is observed by the college discipline committee. Even during the sport events, college is facilitating students' volunteers maintaining good code of conduct. The students were given certificates for their good behavioural conduct and mutual help.

GR. Of Govt. of Maharashtra (Dept. of THE)

08/03/2019

This Government Resolution has provided code of conduct for Students, Teachers, Principal and Non-teaching Staff. The Principal as head of the institution observes the follow up of these codes of conduct.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
• Mahatma Gandhi Jayanti	02/10/2018	02/10/2018	250
• ShivajiMaharajJayanti	19/02/2019	19/02/2019	300
• Sanvidhan Devas	26/11/2018	26/11/2018	250
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Tree Plantation in college campus 2. No Vehicle in College Day for all stakeholders 3. No use of plastics in the college campus 4. De-composting

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title of the Practices: Spreading Awareness about HIV Haemoglobin Deficiency
Goals: To prepare students to face life's challenges by providing them with inputs to discharge their duties towards their family and society. To equip students to take precautions in the future so that its ill effects are not passed on to the future generations. To make students aware of Haemoglobin and its consequences. To organize blood checking camps, HIV and Haemoglobin checking camps. To organize street Play and Rally for awareness about HIV To organize Poster competition about HIV. The Context: In our college, we have more number of female students as compare to male students. During the blood donation camp, we come to know that most of the girls were in deficiency of haemoglobin even among our female teaching staff. Deficiency of haemoglobin is resulting in physical weakness, physical tiredness and mental fatigue. So, we decided to spread awareness about the normal level of Haemoglobin in the blood especially among the female students. Also, we took initiatives for the HIV test for the students to make them aware about its importance for the healthy future. Practice : N.S.S. and DLLE volunteers make Posters every year in order to spread the awareness about HIV and organize Rally in neighbouring areas.

Having being made aware the students can in turn pass on the information, as society in general is unaware of the hazards of HIV. Evidence of success: Table showing the details of Blood Test conducted during blood donation and residential camp organized by the college : Years Number of students Screened
 2016-17 89 2017-18 75 2018-19 120 HIV Petition Detection is very expensive. It is difficult to get sponsors to undertake the test we have to restrict the test to a limited number of students. As an institution, we provide the detection facility to our students at a free of cost. However, it cannot be extended further to the family of the detected students. Problems Encountered: Parents do not encourage their wards to undergo the test of blood and HIV due to their ignorance about the importance of the test. Students are afraid about medical test. Best Practice No. 2 Title of the Practices: ICT based Teaching Learning Goal: To generate interest among students about learning and make the teaching attractive. To enhance the understanding of students. To aware them about new concepts and ideas. To inculcate the skill of presentation by using PPTs among students. The Context: This has been accepted by the educational psychologist that ICT based teaching and learning is better than chalk and talk teaching and learning. Due to audio and video effects, it helps in improving the understandings and memory of the students. The Practice: There is no doubt that an audio-visual teaching aids is attractive means of delivering lecture and also generate interest among the students to learn and to go for further references. Our college made available computer and internet facility for faculties and also for students. The teachers are preparing PPTs by considering the curriculum of the course of important topics and sections. Also, the video lectures on important chapters on internet are made available to the students by our teachers. Since our college is situated at rural areas, this practice in the classroom is helpful to them for better understanding and securing good grades in examinations. Evidence of Success: • Goods result of college as compare to University Result and result of other college in the District. • Good feedback of students about teaching of the faculty. • Post Graduate students' presentation during the Students' Seminars in the college. Problems Encountered: • Availability of Electricity in rural areas. • Availability of presentations and videos in other than English language.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.cddcroha.edu.in/Best%20Practices.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Empowering poor through education is our vision. Our college has developed its own image as college for poor and downtrodden. Our all kind of work reflects our vision. We walk on the path of vision by strict implementation of following provisions. • The college provides scholarships and freeships from the government to socially and economically poor students. • The college provides instalment facility in the payment of college fee at the time of admission to poor students irrespective his/her caste, creed, religion and region. The college library has book bank facility for socially and economically poor students. • The college also recommend the economically poor but academically bright students for the direct placement in nearby industrial area (MIDC-Dhatav)

Provide the weblink of the institution

<http://www.cddcroha.edu.in/Institutional%20Distinctiveness.pdf>

8.Future Plans of Actions for Next Academic Year

The planned activities to be conducted for the academic year 2019-20 are as follows. ? Creating Google Groups of students for academic learning. ? Organizing Industrial Visits, Educational Visits and Trips. ? Organisation of Seminars, Conferences for providing opportunity of Research. ? Improving infrastructure facilities. ? Enriching Academic Departments in terms of availability of number of books and other facilities. ? Exploring students' ability through cultural events and programmes. ? Conducting Certificate Academic and skill oriented Programmes. ? Organizing Coaching for Competitive Examinations. ? Providing Training to students on Interview Techniques and Communication Skills. ? Organizing Placement for Third Year students. ? Gender Sensitization through WDC, NSS and DLLE. ? Awakening educating students on Environmental Issues. ? Facilitating Sports Supportive Environment. ? Ensuring multi-faceted development of students' personality through various programmes and activities by different committees and Cells. ? Organizing training workshops for non-teaching and administrative staffs. ? Speeding engagements towards digitization of college. ? Increasing interactions and collaboration with Industries. ? Promoting the Institute as Centre of Multi-Skilled and Multi-Dimensional activities for students' development.